

MEMORANDUM

Agenda Item No. 3(A)(6)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: September 16, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services for
the January 2015 "Shakespeare
in the Park" events

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Xavier L. Suarez.



R. A. Cuevas, Jr.
County Attorney

RAC/smm




MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: September 16, 2015

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R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 3(A)(6)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's _____, 3/5's _____, unanimous _____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(6)
9-16-15

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE INTERNAL SERVICES DEPARTMENT FOR THE JANUARY 2015 "SHAKESPEARE IN THE PARK" EVENTS SPONSORED BY THE SHAKESPEARE IN THE PARK MIAMI, INC. IN AN AMOUNT NOT TO EXCEED \$840.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 7 FY 2014-15 IN-KIND RESERVE FUND

WHEREAS, Shakespeare in the Park Miami, Inc. has requested in-kind services from the Internal Services Department for the January 2015 "Shakespeare in the Park" performances in an amount not to exceed \$840.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "Shakespeare in the Park" series is to promote cultural and artistic events in the community while providing a venue for local and guest artists to perform; and

WHEREAS, Shakespeare in the Park Miami, Inc. is a not-for-profit organization; and

WHEREAS, the "Shakespeare in the Park" performances are special events, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$840.00 of the in-kind services shall be funded from the balance of the District 7 FY 2014-15 In-Kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes in-kind services from the Internal Services Department for the January 2015 "Shakespeare in the Park" performances sponsored by the Shakespeare in the Park Miami, Inc. in an amount not to exceed \$840.00 to be funded from the balance of the District 7 FY 2014-15 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Xavier L. Suarez. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr., Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 16th day _____ of September, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

GKS

Gerald K. Sanchez

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY
ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☒ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event Xavier Suarez

1. Full legal name of the requesting organization: Shakespeare in the Park, Miami, Inc

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt
☐ For-Profit
☐ Local Government or Public Entity
☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): _____

John Stovall

300 Alhambra Circle 2nd Floor Coral Gables FL 33140

305/606-8696 miamishakes@gmail.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): _____

in kind Services - printing programs for Shakespeare
in the Park event 2015 - Free performances

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____

Free Shakespeare in the Park production of The Tempest.
January 2015-

Shakespeare Miami presents a full production of
The Tempest with guest artists from NYC, and London
UK, and a full cast of local professional
actors -

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
☒ Arts and Culture: Event supports music, theatre, literature, art or culture
☐ Environmental: Event benefits environmental concerns or promotes conservation
☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): _____

County Commission ~~Dist~~ District #

Shell Lumber Stage 2738 SW 27 Ave Miami FL 33133

The Barnacle State Historic Site 3485 Main Hwy, Miami 33133

8. Description of regional or local impact: _____

These free performances draw thousands of audience
members from the local area, but also tourists from
around the world and across the USA.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____

See Poster attachment

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Stage will be built & struck for each
show at Shell Lumber in the lumber yard -
At the Barnacle we will use the platform
in front of the Historic Barnacle House -
11. Expected number of participants and estimated attendance (per day, if applicable): 3000+
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): See attached

I hereby certify that all the statements made in this application are true and correct.

Colin M. Jovall
Signature of Authorized Representative

3-1-15
Date

MIAMI-DADE COUNTY DEPARTMENT OF CULTURAL AFFAIRS
RESTATEMENT OF PROJECT BUDGET

	Grant Dollars Allocated +	Cash Match =	Total Cash	In- Kind
Personnel: Administration			0	
Personnel: Artistic			0	
Personnel: Technical/Production			0	
Outside Artistic Fees/Services	\$ 7,928	\$ 2,072	\$ 10,000	
Outside Other Fees/Services			0	
Marketing ADV/ PV/ Printing/ Publication		\$ 1,200	\$ 1,200	
Marketing: Postage/Distribution			0	
Marketing: Web Design/ Support/ Maintenance		\$ 162	\$ 162	
Travel: In County		\$ 400	\$ 400	
Travel: Out of County			0	
Equipment Rental			0	
Equipment Rental / for Performance, Exhibition, Event, etc.		\$ 5,500	\$ 5,500	
Equipment Purchase			0	
Equipment Purchase / for Performance, Exhibition, Event, etc.			0	
Space Rental			0	
Space Rental / for Performance, Exhibition, Event, etc.		\$ 1,380	\$ 1,380	\$ 19,200
Mortgage/ Loan Payments			0	
Insurance			0	
Insurance / for Performance, Exhibition, Event, etc.		\$ 375	\$ 375	
Utilities			0	
Fundraising/ Development (Non-Personnel)			0	
Merchandise/ Concessions/ Gift Shops			0	

MIAMI-DADE COUNTY DEPARTMENT OF CULTURAL AFFAIRS
 RESTATEMENT OF PROJECT BUDGET

Supplies/Materials		\$ 750	\$ 750
Other Expenses			
Bank Fees		\$ 240	\$ 240
Professional Organizations: dues and subscriptions		\$ 160	\$ 160
			0
			0
			0
Subtotal	\$ 7,928	\$ 12,239	\$ 20,167
			\$ 19,200
TOTAL EXPENSES	\$ 39,367		
Total Grant Dollars Allocated for Administrative Expenses	0		
Grant Award	\$ 7,928		
Grant Award minus Grant Dollars Allocated This value MUST equal zero	0		

MIAMI-DADE COUNTY DEPARTMENT OF CULTURAL AFFAIRS
RESTATEMENT OF PROJECT BUDGET

REVENUES	CASH	IN-KIND	% of cash revenues
Admissions			0
Memberships			0
Tuitions/Enrollment Fees			0
Contracted Services:			
Outside Programs/ Performances			0
Contracted Services:			
Special Exhibition Fees			0
Contracted Services:			
Other			0
Rental Income			0

Corporate Support	\$		47%
	9,572		

Foundation Support			0
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Private/ Individual Support	\$		13%
	2,667		

Other Private Support:			
Auxiliary Activities			0

Other Private Support:			
Special Event Proceeds			0

Gov't Grants: Federal			
			0

			0
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			0
--	--	--	---

Gov't Grants: State			
			0

			0
--	--	--	---

			0
--	--	--	---

			0
--	--	--	---

Gov't Grants: Local			
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MIAMI-DADE COUNTY DEPARTMENT OF CULTURAL AFFAIRS
RESTATEMENT OF PROJECT BUDGET

	0
	0
	0
Gov't Grants: The Children's Trust (Direct Funding)	0
Merchandise/ Concessions/ Gift Shop Revenues	0
Investment Income (Endowment)	0
Interest and Dividends	0
Cash on Hand	0

Other Revenues

Space Rental for Performance	\$ 19,200	0
		0
		0
		0

Department of Cultural Affairs Grants

	0
	0
	0
	0

Grant Amount % of Total Cash
Revenues

Subtotal	\$ 12,239	\$ 19,200	39%
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Grant Amount	\$ 7,928
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Cash Revenues + Grant Amount	\$ 20,167
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MIAMI-DADE COUNTY DEPARTMENT OF CULTURAL AFFAIRS
RESTATEMENT OF PROJECT BUDGET

Total Revenues	\$	Total in-kind	%
	39,387		95%

Authorizing Official:

Signature

Colleen M. Stovall

Date:

01/08/2015

Typed/Printed Name:

COLLEEN M. STOVALL

Title:

DIRECTOR

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS



Detail by Entity Name

Florida Non Profit Corporation

SHAKESPEARE IN THE PARK MIAMI, INC.

Filing Information

Document Number	N05000007629
FEI/EIN Number	432091989
Date Filed	07/27/2005
Effective Date	07/27/2005
State	FL

Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	05/09/2008
Event Effective Date	NONE

Principal Address

330 ALHAMBRA CIRCLE
SUITE 200
CORAL GABLES, FL 33134

Changed: 04/22/2015

Mailing Address

330 ALHAMBRA CIRCLE
SUITE 200
CORAL GABLES, FL 33134

Changed: 04/22/2015

Registered Agent Name & Address

STOVALL, JOHN J
330 ALHAMBRA CIRCLE
SUITE 200
CORAL GABLES, FL 33134

Address Changed: 04/22/2015

Officer/Director Detail

Name & Address

Title DIR

STOVALL, COLLEEN M

330 ALHAMBRA CIRCLE
SUITE 200
CORAL GABLES, FL 33134

Title DIR

HILL, CYNDY
330 ALHAMBRA CIRCLE
SUITE 200
CORAL GABLES, FL 33134

Title DIR

EISENHART, PAUL
330 ALHAMBRA CIRCLE
SUITE 200
CORAL GABLES, FL 33134

Title DIR

STOVALL, CHAILLE P
330 ALHAMBRA CIRCLE
SUITE 200
CORAL GABLES, FL 33134

Annual Reports

Report Year	Filed Date
2013	04/30/2013
2014	04/30/2014
2015	04/22/2015

Document Images

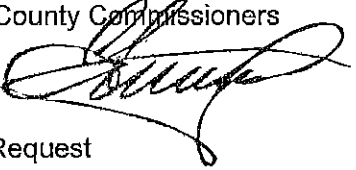
<u>04/22/2015 -- ANNUAL REPORT</u>	View image in PDF format
<u>04/30/2014 -- ANNUAL REPORT</u>	View image in PDF format
<u>04/30/2013 -- ANNUAL REPORT</u>	View image in PDF format
<u>04/10/2012 -- ANNUAL REPORT</u>	View image in PDF format
<u>05/02/2011 -- ANNUAL REPORT</u>	View image in PDF format
<u>04/14/2010 -- ANNUAL REPORT</u>	View image in PDF format
<u>04/28/2009 -- ANNUAL REPORT</u>	View image in PDF format
<u>05/09/2008 -- Amendment</u>	View image in PDF format
<u>04/30/2008 -- ANNUAL REPORT</u>	View image in PDF format
<u>04/27/2007 -- ANNUAL REPORT</u>	View image in PDF format
<u>04/24/2006 -- ANNUAL REPORT</u>	View image in PDF format
<u>07/27/2005 -- Domestic Non-Profit</u>	View image in PDF format

Memorandum



Date: September 16, 2015

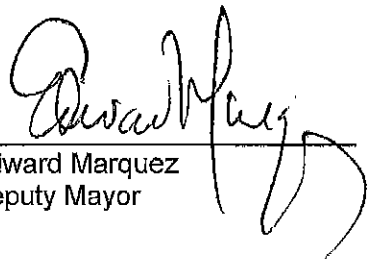
To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by the Shakespeare in the Park Miami, Inc. for its "Shakespeare in the Park" events, which were held in January 2015.

In-kind services have been requested from the Internal Services Department in the amount of \$840.00 for the printing of 2,000 programs and brochures. This event will be funded from the balance of District 7 FY 2014-15 In-Kind Reserve Funds.


Edward Marquez
Deputy Mayor

Inkind01531